

DeBortoli wines have recently upgraded our Approved Supplier Program, and now require our Suppliers to complete the Approved Supplier Questionnaire a Product Declaration form each and every product supplied to DeBortoli Wines *annually*.

Any future orders placed for new products during the annual time frame after the Approved Supplier Questionnaire has been submitted will also be subject to the same Supplier Requirements, and require a Product Declaration be completed before a Purchase order can be raised.

Please read through the Supplier requirements listed on the website and prepare the following PDF documents before completing the forms.

DeBortoli Wines Approved Supplier Questionnaire:

- All Certifications/Accreditation's relevant to the Manufacturer/Distributor including:
 - Food Safety
 - Quality Management
 - Environmental
 - WHS
 - Organic
 - Other
 - Forestry
 - Ethical
 - NATA
 - Kosher
 - Halal

DeBortoli Wines Product Declarations Form:

- All Specifications/Product Information Forms (must be supplied for every consignment)
 - For goods that contain wood or plastic and come into contact with the wine the certificates or specifications must state that they do not contain pesticides, natamycin, BPA or any other compound
- Food Safety Declarations
- Product Allergen statements
- Product Certificates of Analysis (must be supplied for every consignment)
 - DBW conducts sensory analysis on all additives and wood products. Any sensory test results conducted by suppliers must be included in the certificates of analysis provided.
- Product Certificates of Conformity
- Product Organic suitable statements

Consignment/Delivery Paperwork

- Delivery docket
- Certificate of Analysis
 - For dry goods etc these will be dimensions, physical properties, product make up.
- Pallet transfer docket (if applicable)
- Certificate of Conformance (can be supplied in addition to the COA)
- Advance shipping notice (ASN) with receipt

Definitions

Certificate of Analysis – This certificate contains the actual test results. This must have the batch numbers and production dates.

Certificate of Conformance – Declares that the product has been tested and conforms to the specification (this may be as simple as a signed stamp on the delivery docket). This must have the batch numbers and production dates.

Analysis – Tests performed on the product to ensure it is within the declared specification