



# DE BORTOLI WINES

AUSTRALIAN WINEMAKERS SINCE 1928

## Supplier Requirements check list

- Supplier questionnaire completed (1 per company)
- Allergen declaration completed (this form must be completed for every product)
- product specification (must be supplied for every product) upon order
  
- Advance shipping notice (ASN) with receipt

### Minimum requirement

- Delivery docket
- Certificate of conformance (would prefer certificate of analysis)
- Pallet transfer docket (if applicable)

## Definitions

- **Certificate of conformance** – declares that the product has been tested and conforms to the specification (this may be as simple as a signed stamp on the delivery docket). This must have the batch numbers and production dates.
- **Certificate of analysis** – this certificate contains the actual test results. This must have the batch numbers and production dates.
- **Analysis** – tests performed on the product.

## Analysis Summary Table

Type	Chemical properties ie PH	Dimensions	Physical products eg print etc	Components, ie chemicals, paper make up etc	sensory
Dry goods		yes	yes	yes	Yes if applicable
Additives, cleaning chemicals	yes		yes	yes	Yes if applicable
Barrels		yes	yes	yes	yes

### HEAD OFFICE

De Bortoli Wines PTY Limited ABN 77 000 146 672 De Bortoli Road PO Box 21 Bilbul NSW Australia 2680 T 02 6966 0100 F 02 6966 0199 E feedback@debortoli.com.au W www.debortoli.com.au

### BRISBANE

2 Emeri Street  
Stapylton QLD 4207  
T 07 3287 2500  
F 07 3287 1133  
E dbw\_qld@debortoli.com.au

### MELBOURNE

6-8 Research Drive  
Croydon VIC 3136  
T 03 9761 4100  
F 03 9761 4192  
E dbw\_vic@debortoli.com.au

### SYDNEY

24 Cox Place  
Glendenning NSW 2761  
T 02 8887 6800  
F 02 8887 6888  
E dbw\_nsw@debortoli.com.au

### PERTH

Unit 55, Level 2, 15 Labouchere  
Road, South Perth WA 6151  
T 08 9474 7400  
F 08 9474 7499  
E dbw\_wa@debortoli.com.au

### ADELAIDE

PO Box 17  
Royal Park SA 5014  
T 08 8345 4044  
F 08 8345 5655  
E dbw\_sa@debortoli.com.au

### YARRA VALLEY

Pinnacle Lane  
Dixons Creek VIC 3775  
T 03 5965 2271  
F 03 5965 2442  
E dbw\_yarra@debortoli.com.au

### HUNTER VALLEY

532 Wine Country Drive  
Pokolbin NSW 2320  
T 02 4993 8800  
F 02 4993 8899  
E dbw\_nsw@debortoli.com.au



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## Further Analysis information

- For additives etc these will be chemical properties ie pH etc.
- For dry goods etc these will be dimensions, physical properties, product make up.
- For goods that contain wood or plastic and come into contact with the wine the certificates or specifications must state that they do not contain pesticides, natamycin, BPA or any other compound that is not suitable for use in a food product.
- DBW conducts sensory analysis on all additives and wood. Any sensory test results conducted by suppliers should be included in the certificates.