



POSITION DESCRIPTION

POSITION TITLE	Vineyard Operator (Yarra/King Valleys)	
DEPARTMENT	Vineyard	
DATE EFFECTIVE	Current	
REPORTS TO	Assistant Vineyard Manger, Vineyard Manager/Viticulturist	
ROLES REPORTING DIRECT	Assistant Vineyard Manger, Vineyard Supervisors	
KEY RELATIONSHIPS	Required to work closely with other vineyard staff & contract workers.	
PRIMARY OBJECTIVES		
<ul style="list-style-type: none"> • To assist in all aspects in the daily operations involved in running the vineyards. • Vine Management, including pruning, training and canopy management. • Monitoring for vine pest & disease issues. • Harvest operations -both mechanical and hand harvesting. • Machinery operations. • Irrigation & Trellis - monitoring and repairs. • Chemical application and recording processes. • Responsible for care and maintenance of vineyard equipment. • Responsible for OH &S compliance and ensuring that all work activities are carried out in accordance with company procedures and policies. 		
MAJOR RESPONSIBILITIES		
KEY RESULT AREAS	SPECIFIC ACTIVITIES	MEASURES
Chemical Management	<ul style="list-style-type: none"> • Store and apply chemicals in accordance with manufacturers directions. • Ensure all appropriate personal protective equipment is used when applying chemicals. • Maintain chemical log in accordance with legislative requirements. 	<p>Chemicals are stored and used appropriately.</p> <p>Chemical log maintained.</p>
Vine Management	<ul style="list-style-type: none"> • Pruning, shoot & fruit thinning, de-suckering, wire lifting, training of young vines and other seasonal activities. • Monitor vines for pest and disease issues and report to supervisor. 	<p>Vine management activities are planned and carried out in accordance with best practice methods.</p> <p>Quality and quantity of work carried out.</p>
Harvest Management	<ul style="list-style-type: none"> • Carry out pre-harvest preparation activities. • Perform mechanical harvesting operations and support activities. • Assist in hand picking operations. • Completed all post harvest clean up operations carried out in accordance with supervisors instructions. 	<p>Pre-harvest activities completed to deadlines as per company requirements.</p> <p>Harvest conducted successfully and all equipment cleaned and appropriately serviced.</p>
Machinery Operations	<ul style="list-style-type: none"> • Perform various tractor operations, including spraying, slashing, hedging, undervine weeding, cultivation etc. 	<p>Safe usage as per manufacturers and OH& S standards.</p>

Irrigation & Trellis Maintenance	<ul style="list-style-type: none"> • Monitor irrigation for any leaks and repair as required. • Repair trellis posts and wires as required. 	<p>All irrigation & trellis systems are in good working order.</p> <p>All faults are reported to Supervisor/Manager.</p>
Equipment Maintenance	<ul style="list-style-type: none"> • Equipment is maintained in accordance with manufacturers requirements. • Faults and damage to equipment is immediately reported to the Vineyard Supervisor. 	Equipment is operational and available when required.
Promote safe attitudes and work practices	<ul style="list-style-type: none"> • Comply with all OH&S policies and procedures. • Wear Personal Protective Equipment (PPE) as specified. • Report all accidents, near misses and unsafe work practices/hazards to your Manager/Supervisor. • Maintain all equipment to a safe working standard. • Work on a manner which is conducive to OH&S. 	<p>Compliance with Company policies and procedures.</p> <p>Incidents reported in accordance with Company procedure.</p> <p>Maintenance schedules adhered to at all times.</p>

SELECTION CRITERIA

Essential Criteria	Desirable Criteria
<ul style="list-style-type: none"> • Reliability and commitment to vineyard operations. • Practical experience within viticulture/horticulture industry. • Ability to work either within a team environment and follow directives or work independently without supervision. • Experience with use and maintenance of vineyard plant and equipment. • Prepared to work flexible hours and do overtime as required. • Prepared to work in all weather conditions 	<ul style="list-style-type: none"> • Good communication and organisational ability. • Chemical Handling Certificate. • Relevant qualifications in Viticulture/Horticulture

DESIRED QUALIFICATIONS AND/OR PROFESSIONAL DEVELOPMENT

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Employee Name:

Employee Signature:

Manager Name:

Manager Signature: